

Judge Gerald Arnold

PROFESSIONAL BACKGROUND

President and CEO, Lawyers Mutual Liability Insurance Company of North Carolina (A Rated) 1998 - 2010 (retired)

Director, North Carolina Administrative Office of Courts (Centralized administration and budgeting for State's Courts - over 400 employees)

North Carolina Court Of Appeals 1974 - 1998

Chief Judge North Carolina Court of Appeals 1992 - 1998

Chair, Judicial Standards Commission (considers complaints against all judges in North Carolina)

North Carolina House of Representatives 1973 Session

North Carolina House of Representatives 1971 Session

Member, American Bar Association, North Carolina State Bar Association, North Carolina Bar Association and various special Bar Associations too numerous to recall or mention

Numerous Boards and Commissions, Two recent ones were

(1) Chief Justices's Commission on Professionalism

(2) Judicial Response Committee, one of three retired judges asked to deal with unwarranted attacks on courts by media and public

Campbell University Board of Trustees (Member in 1976 when the Law School was founded)

Past Chair, now Emeritus, East Carolina University Alumni Association

Past Chair, East Carolina University Foundation

Past Chair, N C Literary & Historical Association

PERSONAL HISTORY AT HOLDEN BEACH

1946. FIRST MEMORY OF HOLDEN BEACH. My parents, grand parents, uncles, aunts and cousins came each year, usually in May and June. I recall staying in the old hotel two times, and then in nearby cabins.

1951. My parents built their first house on what is now 725 OBW.

Oct. 15, 1954 Hurricane Hazel destroyed my parents' home. Daddy rebuilt. I helped him frame the "new beach house." While we were working on the new house we stayed in an old farm house on the Holden Beach Road owned by our uncle Hal Ausley.

I married my wife, Sue, and we enjoyed the rhythm and rush of Holden Beach waves from my parents cottage. Our children, a daughter and a son, grew up in that cottage.

In 1985 Sue and I built our own beach cottage at 209 Gerda Avenue, which is located about 5 houses from the house that Shirley and I currently own at 193 Yacht Watch. The house on Gerda contained a high chair and crib for our granddaughters. Caitlin and Claire are the 5th generation of my family here at Holden Beach.

I was part of the original delegation that approached Governor Hunt to build a new bridge (current bridge) at Holden Beach. My presence as an Appellate Judge did not add any strength to the group, but I am very proud to have been a part of that history.

James A. Bauer

329 Ocean Boulevard West, Holden Beach, NC 28462-1930
(914) 424 0131
jimalyson1@gmail.com

EDUCATION

PACE UNIVERSITY SCHOOL OF LAW, White Plains, NY
"1L"

EMPIRE STATE UNIVERSITY, Albany, NY
Bachelor of Sciences; Fire Service Management May, 2002
GPA: 3.73
Major: Fire Services Management / Arson Investigation

EXPERIENCE

Lieutenant, Fire Department, City of New York

On scene emergency operations

True "life or death" decision making taking into account operations, consequences, damage or liability to:

Life

Property and the environment

Public image and media relations

Day to day management of a 25 person company

Payroll / Timekeeping and records

Administration

Fact-finding to determine cause / Disciplinary and corrective measures
instituted and taken

Responsibilities include:

A four million dollar permanent facility

\$1,000,000.00 of equipment

Repair and maintenance of above

Public Interaction - Both in emergency and day to day operation

Previous Employment:

1990 - 1996 New York City Fire Department (until promoted)

1985 - 1990 New York City Police Department - One of the most extensive initial
and ongoing background checks for employment in the nation. Uniformed
Street Patrol, Auto Crime, and Training Officer

PERSONAL

Computer skills - MS Word and Excel

HazMat, Fire Safety, Arson, Emergency Medical, Public Speaking and Teaching
Certificates

Extensive construction, mechanical and engineering knowledge

25 August 2022

Michael Felmly
137 Carolina AVE
Holden Beach NC 28462

Holden Beach Town Board
Holden Beach, NC 29462

Ladies and Gentlemen

The purpose of this letter is to introduce myself and inform you why my interest in a seat on the Town Board.

I have lived in Holden Beach since 2012 after having returned from my overseas posting and retirement from various military duties and tasking. I was born in Newark, NJ and raised on a dairy farm in the Adirondack mountain region of upstate New York.

After college I entered the Navy as a Surface Warfare Officer and spent the next thirty years learning my trade and representing the U.S. throughout the world. After my formal naval career ended, because my "Army" background, I was asked to represent the military in various tasks from strategic and operational planning, concept development, national security development, training and education in various countries supportive of U.S. policy and diplomacy.

While I was overseas, I developed a rare autoimmune disease that necessitated my return to the U.S. for treatment - AND - UNC, Chapel Hill, was one of the three research locations that specialized in treatment. Looking for a permanent retirement location, my brother, who has a few pieces of real estate in Holden Beach, recommended we visit - my wife "fell in love" with the area.

I am seeking a position on the board due to the fact that numerous members of the Holden Beach Homeowners Association and many local residents do not believe the board is representing their desires. Most recently the issue of purchasing the pier, etc. and paid parking. They do not believe the board had a long-term strategic plan. They feel the parking contractor is on the loose when it comes to issuing parking tickets and needs to be reigned in - the town is getting a bad name.

Further, they believe the board as a group, has become quite arrogant in their decision-making process and needs to consider entertaining a dialogue with more of the residents. Many statements the board members make are clearly off base or not true. On and on...

Thus, the purpose of my desire is to contribute to the town moving forward, temper the perceived elitism of the board and to serve the community I settled in 12 years ago. Holden Beach has gotten a very elitist reputation and that is not the way it used to be - it must change once again to earn its reputation as the "family beach."

Respectfully,

A handwritten signature in dark ink, appearing to read "Mike Felmly", written in a cursive style. The signature is positioned above the printed name "Mike Felmly".

Mike Felmly

Curriculum Vita
February, 2022
Captain Michael Felmlly, USN

EDUCATION:

M.S.: Instructional Design (Highest Honors); National University, San Diego, CA - 1983
M.S.: Educational Administration: The University at Albany, Albany, NY - 1976
B.A.: Biology; State University of New York (SUNY) at Plattsburgh – 1974
A.S : Marine Technology, New England Institute of Technology - 2013

Military Education:

Course of Instruction	Date Attended
US Army War College (Senior Service School) <i>JPME Phase I, Highest Honors</i>	AUG 1996 – JUN 1997
Perspective Commanding Officer COI	APR 1994 – JUN 1994
Perspective Executive Officer COI	JUL 1990 – SEP 1990
Engineer Officer Training (Steam)	JUN 1982 – FEB 1982
Surface Warfare Department Head COI	JUN 1982 – DEC 1981
International Military Education Training Program	AUG 1981
Naval Post Graduate School (Graduate Student)	JUN 1981 – May 1982
Anti- Submarine Warfare Officers COI (Advanced)	OCT 1979 – DEC 1979
Anti-Submarine Warfare Officers COI (Basic)	MAY 1978 - JUN 1978
Naval Legal Officers School	FEB 1978 – MAR 1978
Surface Warfare Division Officers COI	SEP 1977 - FEB 1978
Officer Candidate School, Newport, RI	APR 1977 - AUG 1977

EMPLOYMENT:

Self Employed Leigh McPherson Marine, LLC **2011 – Current**
Developed shipbuilding concepts and strategies for several shipbuilders and counties.

Senior Analyst, SAIC **2009 – 2011**
Responsible for developing Saudi Arabia's Flag and General Officer War College Course of Instruction located in Riyadh, KSA

Senior Analyst, Northrup Grumman **2007 – 2009**
Responsible for developing various war fighting and shipbuilding strategies. Derived operating concepts outlining requirements for several navies shipbuilding programs. Developed concepts of operations for ship operations and use of laser use in small seas and constrained operating areas.

Civilian Professor, Naval War College	2007 - 2007
Director, Joint Experimentation Surface Warfare Development Command	2003-2006
Director, Joint Experimentation, assigned to execute Navy's experimentation in the joint arena. Developed Navy's Joint Force Maritime Command & Control Concept.	
Chairman, Joint Military Operations	
Military Professor, Naval War College	1999 - 2003
Instructor: Teaching national security affairs and military planning. Chairman, Joint Military Operations supervising 50 Officers (O-5/6 and Flag) & Civilian, teaching Operations and national security affairs.	
Surface Warfare Officer, US Navy	1977 – 2006
(Highest rank achieved: Captain)	
Director, Joint Concept Development & Experimentation, JUL 03 – JUL 06	
Navy Warfare Development Command, Newport, RI	
<i>Responsible for developing Navy's Joint Force Maritime Component Commander Command & Control process and future Sea Basing force structure. Responsible for all Navy activities regarding inter-agency planning</i>	
Chairman/Professor, Joint Military Operations,	OCT 99 – JUN 02
US Naval War College, Newport, RI	
<i>Managed 45 senior military and civilian faculty responsible for educating senior military officers in professional military education; specifically, joint and interagency planning, operations, and command & control.</i>	
Assistant Chief of Staff, Command, Control,	JUL 97 – SEP 99
Communication, & Information; Commander,	
Seventh Fleet	
<i>Staff communications expert responsible for installing and maintaining Navy's communication infrastructure in the Western Pacific in support of Commander, Seventh Fleet. Installed all Information Technology – 21 (IT-21) systems in the Forward Deployed Naval Forces' 25 ships</i>	
Commanding Officer, USS CIMARRON (AO 177)	JUN 94 – MAR 96
<i>Commanding Officer responsible for supplying the ships of USS CONSTELLATION Battle Group, with all logistics in support of operations throughout the Pacific and Indian Oceans and Arabian Gulf. Managed 205 personnel and logistics support in excess of \$1.0B.</i>	
Action Officer, Chief of Naval Operations (N86)	MAR 92 – MAR 94
<i>Responsible for equipping and maintaining 138 of the Navy's Logistics ships – included Military Sealift Command Naval Fleet Auxiliary Force ships. Budget in excess of \$2.0B/year</i>	

Executive Officer, USS SYLVANIA (AFS 2) <i>Second in command responsible for managing 400 personnel supplying three carrier battle groups in the Atlantic, Mediterranean, and Red Sea preceding and during Operation Desert Storm.</i>	OCT 90 – MAR 92
Staff Engineer Officer, Commander LOGISTICS GROUP TWO, Norfolk, VA <i>Chief Engineer for all Atlantic Fleet logistics, re-supply, and salvage ships.</i>	JAN 89 – SEP 90
Department Head, USS MERRIMACK (AO 179) <i>Chief Engineer (600 lb steam) responsible for 55 engineers on Navy's most modern and automated steam logistics ship.</i>	JAN 86 – DEC 88
Department Head, USS MCCANDLESS (FF 1084) Engineer Officer (1200 lb Steam) Tactical Action Officer <i>Chief Engineer (1200 lb steam) responsible for 60 engineers on one of Navy's most modern and sophisticated anti-submarine warfare ship.</i>	JAN 84 – DEC 86
Staff Officer, Service School Command, San Diego CA International Military Training Officer	JUN 82 – JUN 84
Division Officer, USS JESSE L. BROWN (FF-1079) Anti-submarine/Navigation Officer	DEC 79 – MAY 81
Division Officer, USS DAMATO (DD 871) Anti-submarine Warfare Officer	JUN 78 – OCT 79

PROFESSIONAL ACTIVITIES:

Command	OCT 1990
Tactical Action Officer (NTDS)	FEB 1985
Engineering Officer of the Watch (1200600 lb Steam)	May 1981
Officer of the Deck (Underway)	OCT 1979

HONORS and AWARDS

Legion of Merit (w/ Gold Star)
 Meritorious Service Medal (w/ 3 Gold Stars)
 Navy Commendation Medal (w/ 2 Gold Stars)
 Sea Service Deployment Ribbon (5 Stars)
 Navy Marine Corps Expeditionary Medal
 National Defense Service Medal

CLUBS and ORGANIZATIONS

US Naval Institute
 BMW CCA
 Navy League

HOBBIES and INTERESTS

Snow and Water Skiing, Hiking, Tennis, Scuba Diving, Boating, Kayaking, Home Decorating, Automotive Repair

August 25, 2022

Commissioners

Town of Holden Beach, NC

Re: vacant commissioner position

Dear Commissioners:

My name is Richard Griffin, and I am very interested in filling the vacant commissioner position for the town of Holden Beach.

I am currently medically disabled from a long practice of emergency medicine, and a full-time resident of Holden Beach. I have always felt called in service to others. Filling this open position would align with that call. I am accustomed to dealing with people in various capacities. I am an independent thinker who has been encouraged by neighbors to apply for this opening. I have included my professional CV for your review. It is my hope that you will appreciate some of the skills I have developed over the course of my career in law enforcement and medicine.

I find that my work experience uniquely qualifies me for the commissioner's position. My work as a regional director in emergency medicine helped me develop skills in coordinating with a multitude of state and government agencies while also developing skills in leading others towards positive outcomes. In medicine, decisions are required in seconds which helped hone my critical thinking skills. These qualities also enable me to deal with others without bias.

What I bring to the board is a fresh face with vast experiences who loves Holden Beach and wants to work with others to continue to make it the most beautiful, family friendly beach in the nation.

Sincerely,

A handwritten signature in black ink, appearing to be 'Richard Griffin', with a long, sweeping horizontal line extending to the right.

Richard Griffin

CURRICULUM VITAE

Richard W. Griffin, Jr., M.D.
175 Ocean Blvd W
Holden Beach, NC 28462
e-mail: rgriffin175@twc.com



EDUCATION

7/1/1997 – 6/30/2000	Family Practice Resident	Deaconess Hospital Evansville, Indiana
7/1/1993 – 6/30/1997	Medical Doctor	Southern Illinois University School of Medicine Springfield, Illinois
8/1/1989-6/30/1993	B.A. Major - Physiology Minor - Chemistry	Southern Illinois University Carbondale, Illinois

EMPLOYMENT

5/1/2013 – 10/1/2018	Medical Director, ER EMS Medical Director (24,000 visits annually) Pediatric Physician Champion	Good Samaritan Hospital Mt. Vernon, IL
7/1/2015 – 10/20/2015	Emergency Room Physician	St. Joseph London London, KY
5/15/2014 – 10/15/2014	Medical Director, ER (65,000 visits annually)	St. Mary's Health Center Clayton, MO
9/1/2012 – 4/30/13	Emergency Room Physician	Vidant Chowan Hospital Chowan, NC
9/1/2012 – 2016	Emergency Room Physician ACES Program	Schumacher Group various hospitals throughout Midwest, and Southeast US
8/23/2010 – 9/1/2012	Emergency Room Physician (31,000 visits annually)	Hugh Chatham Hospital Elkin, NC Elkin Emergency Physicians Statesville, NC
8/1/2007 – 6/30/2010	Emergency Room Physician (30,000 visits annually)	Deaconess Gateway Hospital Evansville, Indiana

EMPLOYMENT (Cont'd.)

11/1/2003 – 6/15/2010	Medical Director	Gibson County Sheriff's Depart. Special Deputy, CIRT (Critical Incident Response Team)
6/1/1999 – 7/1/2008	Emergency Room Physician (11,000 visits annually)	Gibson General Hospital Princeton, Indiana
7/1/2000 – 7/1/2008	Medical Director	
11/1/2002 – 6/30/2010	Medical Director	Gibson County Ambulance Service Princeton, Indiana
5/1/2000 – 6/30/2010	Emergency Room Physician (76,000 visits annually)	Attending physician Deaconess Hospital Level II Trauma Center Evansville, Indiana
7/1/1997 – 6/30/2000	Family Practice Resident	Deaconess Hospital Evansville, Indiana

ACCREDITATIONS

Board Certified in Family Practice (re-certified 2007-2014)
ABLS – Advanced Burn Life Support
ATLS – Advanced Trauma Life Support
ACLS – Advanced Cardiac Life Support Instructor
PALS – Pediatric Advanced Life Support
BLS – Basic Life Support
ALSO – Advanced Life Support in Obstetrics

PROFESSIONAL AFFILIATIONS

Current American Academy of Family Physicians
Memberships: North Carolina Academy of Family Physicians

LEADERSHIP

Physician Leadership Council, St. Louis, MO
Medical Executive Committee, Good Samaritan Hospital
Mt. Vernon, IL
Co-Chair, Emergency Medicine Critical Care Committee, Good
Samaritan Hospital, Mt Vernon, IL

RESEARCH

April 1995 Pharmacology Research Honors Project:
Immunosuppressive Agents in Renal Transplants
A case study for problem-based learning curriculum

COMMUNITY ACTIVITIES

2019 – Present	Board of Adjustments, Town of Holden Beach, NC 2 terms, Vice Chair
2004 – 8/10	Special Deputy, Medical Director, Gibson County Sheriff's Department, CIRT (Critical Incident Response Team)
2002 – 2003	Member of Finance Committee – Holy Cross Church
2001 - 2008	Board Member – Gibson General Health Foundation Gibson General Hospital
1996 -97	Big Brother/Big Sister volunteer
	Hobbies & Interests: fitness training racquetball tennis

AWARDS & HONORS

1995	Second year institutional honors	Southern Illinois University School of Medicine Springfield, Illinois
May 1993	Graduated Summa Cum Laude	Southern Illinois University Carbondale, Illinois
1991-92	Beta, Beta, Beta Biological Honors Society President	Omega Chapter Southern Illinois University Carbondale, Illinois
1989 - 93	Dean's List	Southern Illinois University Carbondale, Illinois



TOWN OF HOLDEN BEACH
Application for Town Board Membership

Personal Information:

Name: Luke Lodge
Address: 108 Starfish Dr. Phone #: 910-398-7867
Email: beachlodge77@gmail.com Occupation: Medical Device Sales Representative

Interest & Ability:

Board or Committee you are interested in serving on: Commissioner

Why are you interested in serving in this capacity?

As a resident of 20 years on Holden Beach, I feel it is my duty to return service to my home town.

What do you feel you can contribute to the position?

My young age will allow a different perspective and valuable insight to the younger demographic.

Background:

School(s)	Dates	Area of Study	Degree
<u>North Carolina State University</u>	<u>2017-2022</u>	<u>Civil Engineering</u>	<u>—————></u>

Previous Residences:

Prior/ current involvement in Town Government or related activities:

Teen court attorney, Volunteer fireman

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee:

Long term resident, wide social network with many residents & locals

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

No person shall be appointed by the BOC or pursuant to any authority delegated by the BOC who is a member of the BOC; the Town Manager, Town Attorney, Town Clerk, Police Chief or any full or part-time employee of the Town who reports to any of the foregoing; a contractor, consultant or other person providing goods or services to the Town in consideration of cash or other thing valued at more than \$1,000 in any one year or an officer or material owner thereof; or the spouse, domestic partner, child, parent or sibling of any of the foregoing. I am not in conflict with this regulation.

Signature of Applicant: [Signature] Date: 7/18/22

Holden Beach
Board of Commissioners
Interest Packet

Dr. Rick McInturf
122 Frigate
Holden Beach, NC 28462

334-432-0660
rmcinturf@ozarkcityschools.net

Name:

Rick McInturf

Address:

122 Frigate

Contact Information:

334-432-0660

rmcinturf@ozarkcityschools.net

Education and Specialized Training:

BS (Elementary Education and Physical Education); Milligan College, Milligan, TN.

Masters Degree (Teaching of Reading); East Tennessee State University, Johnson City, TN.

Doctorate (Educational Leadership and Policy Analysis); East Tennessee State University, Johnson City, TN.

Certified Instructional Leader (Council for Leaders in Alabama Schools), Montgomery, AL.

Transitional Leadership Academy (Schlechty Center for Educational Change), programming delivered through the School Superintendents Association, Montgomery, AL.

Work Experience:

Johnson City Public Schools (2 years)

Guidance Counselor

Reading Supervisor

Northeast Tennessee Educational Cooperative (15 years)

Associate Director (The cooperative served 17 school systems in East Tennessee and was governed by the 17 participating superintendents. The cooperative operated from East Tennessee State University)

Bristol Tennessee City Schools (15 years)

Elementary Principal

Federal Programs Director

Transportation Director

Elementary Supervisor

University of Montevallo; Birmingham, AL (1 year)

Associate Professor of Educational Leadership

Adjunct Professor of Educational Leadership (12 years at ETSU and Troy Universities)

Ozark City Schools, Ozark, AL

Associate Superintendent (8 years)

Superintendent of Schools (7 years)

Interest and Preparation

My wife and I have been full time residents of Holden Beach for just over one year and have owned property here for two years. We have visited the island once or twice a year for the past 30 years. I will probably be the applicant that has lived on the island for the shortest period of time, but can assure you that I am committed to doing whatever I can to preserve the lifestyle that is available in our community, and whenever possible, work to improve our community for our residents.

I fully understand that there are issues facing our community that the Board of Commissioners have been working on for months, or years. It will certainly take some time to fully understand these issues. However, I can assure you that I will study the issues, seek input whenever necessary, and my votes will reflect what I believe will be in the best interest of the residents of our community.

I cannot say for sure, but I believe that some of my professional experiences could be helpful in the role of Commissioner. Working with members of various boards, and the management of public funds are things that I have regularly done professionally. If you were to interview some of my previous co-workers, I think they would tell you that I approach issues with an open mind, that I have a high level of energy, I am honest, and that I work well with people.

Over the years, I have administered the following types of funds:

**School System General Operations fund (local tax revenue and all state allocations)
Titles I, II, III, IV, and VI (federal allocations for specific purposes)
IDEA (special education)
Career Tech (state and federal)
Child Nutrition
Transportation
Bond issues for building and renovation (local and state)**

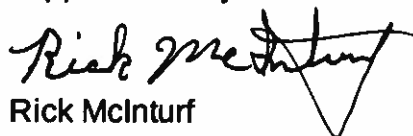
At a recent meeting it was expressed that you might look for someone with some political connections in Raleigh. If we were in Alabama, I would certainly have those connections, but I do not in North Carolina. However, I do understand the importance of establishing relations with our local representatives and senators so when we do need to reach out to them for assistance, they are familiar with our commission and our community. I would welcome the opportunity to meet and get to know our legislative team.

In Ozark, I served on the Mayor's Emergency Management Team. This group was the information link to the community in times of emergency. Hurricane preparation was part of our work, even though we were pretty far inland. Tornado preparation was where we focused most of our attention, along with flooding. My High School was the only rated tornado shelter in town, so we would open it to the community during times of emergency, if students were not present. Other members of the team included the Chief of Police, the Fire Chief, the Sheriff, and various other individuals in leadership positions in the community.

As the Chief Executive Officer of the School System, I worked with a five member Board. The Board was appointed to 5 year terms by an elected Board of Commissioners. It was my responsibility to make sure that the School Board functioned efficiently and in the best interest of the school system.

As I stated, I am confident that you will receive letters of interest from individuals that have lived on the island for much longer than I have, and may be much more informed regarding issues facing our community. Should I be considered for this appointment I will work to learn as much as possible about our issues in the shortest amount of time possible. My goal would be to become a positive force on the Board and to represent the people of our community in a fair and consistent manner.

I appreciate any consideration this application may receive.


Rick McInturf

References:

Mrs. Vivian Miller
Chief Finance Officer
Ozark City Schools
334-432-0677

Mr. Larry Hicks
School Board Member
Ozark City Schools
334-791-3385

Heather Finnell

From: Sylvia Pate <sylviahpate@gmail.com>
Sent: Monday, August 29, 2022 5:02 PM
To: Heather Finnell
Subject: Vacancy on the Holden Beach Board of Commissioners
Attachments: Resume of Sylvia H. Pate. 08.29.2022.pdf

Heather:

In response to the notice in the Holden Beach Newsletter regarding the vacancy on the Holden Beach Board of Commissioners, I would like to convey again my interest in filling this vacant seat. I am attaching my detailed resume which outlines my professional and educational experiences. I would be happy to provide personal or professional references should that be necessary. Some specific highlights regarding my qualifications/background are:

- Master of Science Degree in Organizational Leadership & Management (now called Public Administration);
- Completed numerous leadership development courses and leadership institutes;
- Experienced in working with local, state and federal government, having worked with both Lumber River Council of Governments and Isothermal Planning & Development Commission (equivalent of Cape Fear Council of Governments for 2 area regions);
- Extensive experience at UNC Pembroke as Director of Regional Center for Economic, Community & Professional Development in working with local, state and federal governments in strategic planning, community development and economic development activities as well as being resourceful in obtaining numerous grants; and
- Currently a Broker with PROACTIVE Real Estate with a focus on Holden Beach and Brunswick County as a whole which affords me the opportunity to interact with lots of residents of

Holden Beach as well as potential residents, 2nd home owners and investors.

As to why I would like to serve, I have a strong interest in the Town of Holden Beach in working towards preserving its past history but also would like to be a part of the leadership to work with the constituents of Holden Beach to assess needed changes for the future that make sense for Holden Beach as a whole. I am currently serving on the Town of Holden Beach's Planning & Zoning Board and have been actively attending the commissioner's meetings for sometime to become more knowledgeable of the happenings occurring at Holden Beach. I have a vested interest in Holden Beach in that my family has owned properties and our current house at 264 Ocean Boulevard West since 1964. My part-time residency began in 1992 and I have been a full-time resident since 2016. I am a registered voter in Brunswick County.

As to availability for a special meeting to be interviewed, my schedule is flexible and I will make myself available at whatever date the Commissioner's set. I may be reached via my personal cell phone at 910-736-2038 should you have any questions. I look forward to your consideration to fill Mr. Brown's vacant seat. Thank you in advance for your consideration.

Please acknowledge receipt of this email.

SYLVIA PATE | *Broker/REALTOR®* | *ABR, AHWD, C2EX, RSPS, SRES*

PROACTIVE Real Estate (NC & SC)

direct 910.736.2038 | office 910.842.1616 | sylviahpate@gmail.com

www.coastalncsc.com

NC License 273711 | SC License 82876



SYLVIA H. PATE

**264 Ocean Boulevard West • Holden Beach, North Carolina 28462 • sylviahpate@gmail.com
910/736-2038 (cell)**

PROFESSIONAL EXPERIENCE

PROACTIVE REAL ESTATE, Holden Beach, NC 10/2019 – present

Real Estate Broker/Realtor

CENTURY 21 SWEYER & ASSOCIATES, Supply, NC 01/2016 – 09/2019

KELLER WILLIAMS REALTY, PLANTATION REALTY GROUP AND CENTURY 21 BAREFOOT REALTY, Myrtle Beach and North Myrtle Beach, SC 05/2012 – 01/2016

- Provide innovative and customer-focused real estate service for resort property owners, home buyers and investors in Holden Beach and other areas on the Brunswick Islands of NC and in the Myrtle Beach Grand Strand area and other areas of Horry County in SC.
- Provide expert assistance with local market trends and answer questions about various communities and financing options.
- Provide creative marketing, technical and support systems to provide a seamless, positive experience for clients.

UNIVERSITY OF NORTH CAROLINA AT PEMBROKE, Pembroke, NC 06/2001 – 07/2011

Director of Regional Center for Economic, Community and Professional Development

- Overall administration of operations and activities with duties to include policy development, strategic planning, resource allocation, grant writing, teaching and evaluation with oversight of all non-credit continuing education programs, and community and economic development activities
- Responsible for development of strategic alliances with businesses, community, educational and governmental entities and initiating partnerships with business and industry and the University including academic departments and faculty
- Develop and market programs to potential clients, coordinate with internal technology resources and academic departments, initiate strategic planning, coordinate public relations planning, provide advisory board leadership as well as coordinate conferences for academic departments and outside entities
- Responsible for developing leadership activities targeted at existing and emerging regional leaders in all sectors to build social infrastructure and capacity and developing administrative and managerial programs for executives, mid-level managers, administrators and community leaders
- Responsible for administering current grants to include: Small Business & Technology Development Center, Healthy Start, YouthStart, Advanced Science Scholars Program, Southeastern Entrepreneurial Alliance, State Energy Sector Partnership Grant and writing additional grants to meet other regional needs

UNIVERSITY OF NORTH CAROLINA AT PEMBROKE, Pembroke, NC 09/2002 – 01/2003

Interim Associate Provost for Outreach

- Provided leadership and supervision for the Office of Continuing Education (including Distance Education) as well as the Regional Center for Economic Development, and for the development of off-campus, collaborative programs for diverse constituents
- Provided entrepreneurial outreach efforts in both credit and non-credit areas
- Assisted with planning, marketing, implementing, and evaluating a wide variety of outreach programs and university-community partnerships as well as innovative, collaborative partnerships with industry

LUMBER RIVER COUNCIL OF GOVERNMENTS, Lumberton, NC 10/1988 – 06/2001

Administrator of Workforce Development Division/Lumber River Workforce Development Board

- Provided overall administration of division and staff to Board to include policy development and procedures and collaboration with business/industry, governmental and education entities
- Duties included strategic planning, resource allocation, procurement, evaluation, and supervision of staff for a \$9+ million, four-county workforce development program (Bladen, Hoke, Robeson

- and Scotland Counties) including Workforce Investment Act, Welfare-to-Work, Youth Opportunity Grant, Rewarding Youth Achievement and other training programs
- Responsible for development and evaluation of JobLink Career Centers (one-stop centers) for recertification
- Responsible for supervision of 40 staff including interviewing, selection and performance appraisal
- Conducted procurement for solicitation of Requests for Proposals from educational entities and other agencies and negotiated contractual agreements
- Responsible for overall marketing, coordination and evaluation of program activities; submission of grant applications; working with economic developers in recruiting new business and industry
- Worked with many groups of individuals to include agencies, educational representatives, employers and served as an advocate for diverse individuals applying for career assistance
- Liaison with Lumber River Council of Governments' 28 member units of government
- Made recommendations and presentations to County Commissioners for appointment of Board Members and provided orientation for Board Members
- Prepared and coordinated WDB Board Bi-monthly Meeting Agendas in concert with Chairman
- Served as part of the overall LRCOG Senior Management Team

ISOTHERMAL COMMUNITY COLLEGE, Spindale, NC

07/1981 – 10/1988

**Compensatory Education Coordinator and Human Resources Development Assistant
(Instructor/Career Counselor/Job Developer)**

- **Set up Compensatory Education Program for adults who were mentally handicapped (1987-1988)**
 - Marketed program to individuals and families who needed special education
 - Established class sites, hired instructors, registered classes
 - Assisted with curriculum development and selection of appropriate training materials
 - Evaluated program for compliance with community college regulations
- **Served as Assistant to Director in Human Resources Development Program as Instructor/Counselor/Job Developer (1981-1987)**
 - Developed curriculum guide for course content targeted mainly for public assistance recipients
 - Taught an eight-week Human Resources Development course and coordinated basic skills with Literacy Director
 - Provided career counseling and job development activities for placement of students in appropriate educational programs at community college or for immediate employment
 - Conducted periodic follow-ups for employment/training information and provided supportive counseling

ISOTHERMAL PLANNING & DEVELOPMENT COMMISSION, Rutherfordton, NC

07/1977– 07/1981

Public Service Employment and Training Coordinator

- **Coordinated employment and training programs for a three-county area (1980-1981)**
 - Responsible for overall program to include planning, budgeting and evaluation
 - Interviewed, selected and assigned individuals to public sector employment sites and provided career counseling and coordinated educational training with local community colleges
 - Monitored participants, worksites and educational sites for completion of duties and time reporting
- **Emergency Services, Criminal Justice, Aging and Housing Divisions (1977-1980)**
 - Assisted with writing, preparation and submission of grant applications for emergency services and criminal justice; researched data for grants; maintained resource library
 - Assisted Aging and Housing Planners with duties such as advisory council coordination activities, applications for services and administrative duties as necessary

EDUCATION AND CREDENTIALS

Master of Science Degree in Organizational Leadership and Management (*now called Masters in Public Administration*) • UNIVERSITY OF NORTH CAROLINA AT PEMBROKE, Pembroke, NC (5/15/99)

Bachelor of Science Degree in Special Studies, Major in Occupational Education and minor in Human Resources (*graduated magna cum laude*) • WESTERN CAROLINA UNIVERSITY, Cullowhee, NC (8/5/88)

Associate of Applied Science Degree in Vocational Instruction (*with highest honors*) • ISOTHERMAL COMMUNITY COLLEGE, Spindale, NC (6/3/86)

Special Education Degree (completed all hours for graduation except student teaching) • CONVERSE COLLEGE, Spartanburg, SC (1987-1988)

Homegrown Leadership Certificate, NC Rural Center (July, 2022)

North Carolina and South Carolina Realtors Licensure (2012)

Engagement Academy for University Leaders, Virginia Tech (June 2008)

Basic Economic Development Course, UNC Chapel Hill (June 2007)

Points of Light Leadership Institute, Certified Facilitator (2004)

Leadership North Carolina Certificate of Completion (June 2003)

Leadership Lumberton Certificate of Completion (1996)

Community College Educational Leadership Summer Institute for Community College Administrators, University of NC at Greensboro (Summer 1988—completed 9 credit hours)

PROFESSIONAL HONORS OR AWARDS

- **2022 Rate My Agent Awards**, 2nd Place as a Top 5 Agent in Brunswick County
 - **Quality Service Client Satisfaction Award** (2014, 2016, 2017, 2018 and Pinnacle Quality Service Award (2015) with Century 21
 - **Outstanding Graduate Student in Public Administration**, UNC-PEMBROKE (2000)
 - **2000 Transportation Board Member of the Year**, LUMBER RIVER COUNCIL OF GOVERNMENTS
 - **NC Governor's Award for Job Training Professional of the Year, Policy and Management** (1994)
-

COMMUNITY LEADERSHIP INVOLVEMENT

- Currently serve on Town of Holden Beach's Planning & Zoning Board
- Currently serve on Brunswick County Association of Realtors Grievance Committee and previously on Professional Standards Committee
- Currently serve on Board of Directors for Robeson County Community Development Corporation, Secretary
- Executive Director—Robeson County Committee of 100
- Served on the Technical Advisory Group for North Carolina's Southeast
- Served as President and 1st VP of UNC Pembroke Alumni Association Board of Directors
- Served on BRAC RTF Workforce Development and Higher Education Workgroup
- Served as Member 7th Congressional District Business and Economic Advisory Committee
- Served as UNC Pembroke's Representative on the UNC System Economic Transformation Council

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- Served as Member of Institute for Entrepreneurship's Business Resource Council, NC Rural Center
 - Served on Southeast Region Rural Entrepreneurship Development System Committee
 - Served as Committee Member for Robeson County Tourism Development Association
 - Served as Member of TEAM Robeson for Robeson County Economic Development and assist economic developers in Bladen, Hoke and Scotland Counties in recruiting business/industry
 - Served as Representative at Lumberton/Laurinburg/Scotland/Richmond Chambers of Commerce
 - Served as Executive Board Member—Robeson County CareerReady Partnership (Public Schools of Robeson County)
 - Served as Member of UNCP's SPARC Task Force #4—Outreach and Regional Partnerships
 - Served as Robeson e-Community Champion (November 2001-2011)
 - Served on UNCP's initial Service Learning Task Force
 - Served as Task Force Project Leader/Co-Chair for Application to Carnegie Foundation for Engaged University Classification (approved December 2008)
 - Served on NC State University's Emerging Issues Institute working group for Economic and Community Development
 - Past Member of Robeson County Transportation Advisory Board (Chair 98/99, Past Secretary)
 - Past Chair, Vice Chair and Secretary of Robeson County Partnership for Children—Chaired Strategic Planning and Grants Review Committees (1996-2001)
 - Past Board Member, NC Workforce Development Training Institute (1996-2000)
 - Past NC Board Representative, National Association of Workforce Development Professionals (1994-1999)
 - North Carolina Workforce Development Directors Council, former President & Vice President (1988-2001)
-

OTHER PROFESSIONAL SKILLS

- Experienced in logistical coordination of events, project management, marketing, strategic planning, grant writing, research, evaluation and facilitation of meetings
 - Computer Proficient (Microsoft Word, Excel, Power Point, Publisher and some Access)
 - Have designed, implemented, taught and evaluated many professional development courses to include Leadership Development and Human Resource Development Courses (i.e. Certificate Program for Small Town Leadership Development, Management Development Certificate Program, Early Childhood Directors Leadership Institute, Leadership portions of several local Chambers of Commerce) and courses for non-profit agencies
 - Approved by Center for Creative Leadership to administer their assessment instruments
 - Extensive Training in ADA, EEO, Personnel Interviewing, Management, Evaluation, Leadership Development and Grant Writing
 - Have completed numerous workshops and training seminars in areas such as Procurement, Malcolm Baldrige Quality Standards, Customer Satisfaction, Adult & Youth Strategies, and Leadership Development
-

PROFESSIONAL MEMBERSHIP AFFILIATIONS

- National Association of Realtors
 - North and South Carolina Association of Realtors
 - Member of Brunswick County Association of Realtors and Coastal Carolinas Association of Realtors
 - Accredited Buyers Representative for Realtors
 - At Home with Diversity Certification
 - Resort and Second Home Property Specialist Designation
 - Seniors Real Estate Specialist Designation
 - Previously North Carolina Economic Developers Association
 - Previously American Society for Training & Development
 - Previously Council for Entrepreneurial Development
 - Previously National Association of Workforce Development Professionals
 - Previously Southeastern Employment & Training Association
-

SELECTED PUBLICATIONS OR PROJECTS

- Completed Economic Development Strategic Plan for the Lumbee Tribe of NC (9/2009)
 - Partnered with UNC Chapel Hill, Fayetteville State University and Regional Technology Strategies, Inc. (RTS) to complete an economic strategic development plan for the Fayetteville/Cumberland County Chamber of Commerce (March—September, 2008)
 - Completed Summative Evaluation of Robeson CDBG Economic Development Entrepreneurial Grant for Robeson County/Robeson Community College (2006)
 - Completed NC's Southeast Annual Regional Economic Data Book (along with UNCW and FSU 2001-2010)
 - Completed Market Analysis Study for Lumbee Regional Community Development Corporation for Community Development Financial Institution (2004)
 - Completed Economic Development Assessment of NC Indian Tribes & Urban Organizations in collaboration with UNC Chapel Hill (2003)
 - Compiled Robeson County e-Community Connectivity Plan (2002)
 - Co-Chaired Task Force on Education and Workforce Development for Robeson County's Strategic Plan; Finalized Economic Development Task Force Report (2001)
 - Robeson 2005—Planning for the Future [facilitated and compiled final strategic report] (2001-2002)
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SELECTED GRANTS/PROPOSALS FUNDED

- State Energy Sector Partnership Grant, LRWDB, Sustainable Ag Project, (2010-2012)
- WIA YouthStart Grant, LRCOG, (2002-2011), Project Director
- Summer Transportation Institute, NC Department of Transportation, \$37,500 (2007-2010)
- Small Business & Technology Development Center, (Annually 2006-2010), Project Director
- Burroughs Wellcome Foundation Grant for Advanced Science Scholars Program (\$180,000 for 2007-2011); Lead Project Director
- Healthy Start Project, funded by HRSA, \$2.0 million (2010-2015)—working with perinatal and infant mortality issues
- Lumbee Tribe of NC, Economic Development Strategic Plan, January 2009
- Youth Empowerment Program, a Community Violence Prevention Program funded through Office of Minority Health \$737,000 (2006-2010)
- NC Rural Economic Development Center Research & Demonstration Grant—Certificate Program for Small Town Leadership Development (\$52,000 for 2006-2008); Project Director

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- NSF Partnerships for Innovation Grant [Project BIO: Building Innovative Opportunities in Southeastern NC for Biotechnology] (\$600,000 for 2004—2008); served as Co-PI
- County of Robeson, External Evaluator for CDBG Economic Development Grant, \$5,000 (June 2006)
- Market Analysis Study for Community Development Financial Institution, Lumbee Revitalization Community Development Corp., \$6,000, (2003-2004)
- Robeson Computer/Internet Training, NC Rural Internet Access Authority, \$20,000 (2002-2003); Project Director
- Economic Development Assessment of NC Indian Tribes, Organizations and Communities, UNC, Office of Economic Development, \$12,500 (2002-2003)
- Rewarding Youth Achievement Grant, USDOL (\$950,000/year, 2001-2004); Administrator and set-up program prior to leaving position at LRCOG
- Youth Opportunity Grant, USDOL, \$20 million (2000-2005); Administrator and implemented program prior to leaving LRCOG

KEITH SMITH

Objective: For consideration as a candidate to the open seat on the Board of Commissioners for the Town of Holden Beach

Contact Profile

105 Durham Street, Holden Beach, North Carolina, 28462

(270) 401-3278
insuranceclaims@hotmail.com
www.faithfulfilms.com
www.thestudio.church

Key Skills

- **Project management** - Expert
- **Entrepreneur** - Expert
- **Management** - Expert
- **Marketing** - Advanced level
- **Multi-Task Management** - Advanced level
- **Problem Solving** - Advanced level
- **Customer Service** - Advanced level
- **Commercial Claims Management** - Expert
- **Residential Claims Management** - Expert
- **Commercial Plumber** - Expert
- **Residential Plumber** - Expert
- **Commercial Builder** - Advanced level
- **Residential Builder** - Advanced level

Analytical, energetic, and detail-oriented entrepreneur with broad and deep experience in business, including business formation, management, and growth, with focus on mechanical trades services and installation, commercial and residential building, commercial and residential property insurance claims adjusting, flood claim management and adjusting, nonprofit organization, management, and growth, event marketing and management, as well as problem solving management.

Experience

BUSINESS OWNER

Feb 1995 - In progress

Smith 7, Inc., Speedy Service Plumbing, Inc., ICA Marketing Inc. / Winnabow, North Carolina

With 27 years of experience in the commercial building and insurance industry, I have developed a strong focus on management, sales, client-vendor relations, business start-up and development, and the ability to implement specific and timely service programs to increase sales in a timely manner. Through my entrepreneurial career path, I have been able to utilize my problem-solving, creative, customer service, and technical skills, as well as acquire new skills that have allowed my career to advance in each new direction.

PASTOR

Sep 2019 - In progress

Point Ministries, Inc. / Winnabow, North Carolina

Spiritual leadership responsibilities lie with me for a local body of believers. Researching biblical texts, sourcing relevant and current events to prepare sermons for our congregation, organizing and planning charitable activities, meeting with members of our

- **Project management** - Expert
- **Team building** - Intermediate
- **Public speaking** - Advanced level
- **Strategic planning** - Advanced level
- **Teaching** - Intermediate
- **Vision casting** - Advanced level
- **Relationship building** - Advanced level

Activities and Interests

- Parks and Recreation Development
- Creative Arts
- Community Events
- Business Development
- Municipal Management

congregation, and assisting them in strengthening their faith and/or overcoming significant life changes are among my responsibilities.

FOUNDER

Jul 2020 - In progress

Faith Full Films, Inc. / Winnabow, North Carolina

Creating, producing, and distributing feature length films that are entertaining and inspirational. My goal is to originate faith-filled films and to introduce them into the surrounding culture in an uplifting manner. My responsibilities include oversight of the business and financial matters of film production, management, and marketing, including the hiring of production staff, like Directors, Crew Members and Cast Members, building the budget for the production and gaining intellectual property rights.

Education

Cape Fear Community College - Wilmington, North Carolina

Obtained preliminary classes for an associated degree.

Piedmont Community College - Charlotte, North Carolina

Obtained preliminary classes for an associated degree.

East Coast Bible College - Charlotte, North Carolina

Obtained preliminary classes for a bachelor's degree in biblical studies.

It has been a wonderful experience since our family moved to Holden Beach in the fall of 2020. My youngest children are eight, nine, ten, and eighteen and their experiences are filled with activities that are native to Holden Beach. A day at the beach has become a way of life rather than just a vacation experienced on occasion throughout the year. Enjoying a beach sunrise and sunset has quickly become a favorite with our family. Each night we watch the sky light up with color as we are very thankful for the opportunity to live on the coast. We understand that we have been given a gift that very few can enjoy on a daily basis. I remind our youngest children often to appreciate the fact that we get to live on a coastal island and then try to console our older children who have memories of living in a countryside trailer. We are a blessed family.

With that in mind, I would like to serve this community that we have quickly become part. Recently, I watched as a select few individuals tried to circumvent the elected leaders and deter public sentiment towards saving the pier property. I felt as though their opinion mattered but also felt that they were using sleight of hand to exaggerate their position. While garnering public support, I had the opportunity to get better acquainted with the people of Holden Beach and I would like to make myself available to help in other areas of our Town. I feel that would be best served as a member on the Board of Commissioners. I feel that my experiences in business and life have prepared me to better serve my community in this capacity. I want to participate in the duties and activities that will allow my grandchildren to spend their days at the beach, creating memories.